

**REGISTERED NUMBER: 08567293**

**CHARITY NUMBER: 1176493**

**Report of the Trustees and Unaudited Financial Statements for the Year Ended**

**30<sup>th</sup> June 2018 for**

**The Moving Memory Dance Theatre Company**

**(a company limited by guarantee)**

Bay Tree Accountancy  
Chartered Accountants  
Stelling Minnis  
Canterbury  
Kent  
CT4 6AA

**The Moving Memory Dance Theatre Company (a company limited by guarantee)**

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**The Moving Memory Dance Theatre Company (a company limited by guarantee)**

**Report of the Trustees  
For the Year Ended 30th June 2018**

The Trustees present their annual report together with the financial statements of Moving Memory Dance Theatre Company for the period 1 July 2017 to 30 June 2018. The Trustees confirm that the Annual Report and financial statements of the company comply with current statutory requirements, the requirements of the company's governing document and provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

**REFERENCE AND ADMINISTRATION DETAILS**

**Registered Charity Number - 1176493**

**Registered Company Number - 08567293**

**Registered office**

Creek Creative Studio Z210  
1 Abbey Street  
Faversham  
Kent  
ME13 7BE

**Trustees**

Mr J Baldock – Chairman (appointed 03/01/2018)  
Mrs R Mills (appointed 03/01/2018)  
Ms J Glew (appointed 03/01/2018)  
Ms P Hardiman (appointed 03/01/2018)  
Ms D Twomey (appointed 03/01/2018)

**Independent Examiner**

Bay Tree Accountancy  
Chartered Accountants  
Stelling Minnis  
Canterbury  
Kent  
CT4 6AA

**Principal Bankers**

The Co-operative Bank  
PO Box 250, Skelmersdale, WN8 6WT

## **The Moving Memory Dance Theatre Company (a company limited by guarantee)**

### **Report of the Trustees For the Year Ended 30th June 2018**

#### **Public Benefit**

The Trustees have read the guidance issued by the Charity Commission on public benefit. Having considered this at meetings throughout the planning and review cycle, the trustees remain satisfied that Moving Memory Dance Theatre delivers a clear public benefit.

Moving Memory works to improve the health and wellbeing of older people through a distinctive, peer-led, creative practice which uses movement, music, spoken word and digital projection as ways of revealing and presenting peoples' stories and enabling them to express their individual identity. We provide participatory activities, training and performances that celebrate the vitality of participants, consider the funny side of things, draw out the stuff of life and change perceptions of older people. Our vision is for a society where older people live longer, healthier and more fulfilling lives because they participate in artistic, creative and physical activities.

The charity has a long-term strategy to develop work in three areas:

- Making performance, film and installation for public presentation
- Participatory activity – Moving Well workshops and bespoke projects for specific groups
- Training - to increase the company's capacity and enable others to lead their own Moving Well workshops

#### **Our guiding ethos**

The fundamental principles which underpin Moving Memory's practice are:

- An ambition for the highest quality artistic standards in practice and production.
- A peer-led approach, including all participants as collaborators and co-authors.
- A philosophy of sharing and facilitating others.
- An inclination towards public sharing as a result of participatory work - either performance, exhibition or installation - as a means of empowering participants and changing attitudes towards older people.
- A challenge to perceived notions of age, ageing and beauty, asking audiences and participants to look beyond their assumptions. The practice celebrates the depth of individual experience revealing the extra-ordinary in the ordinary.
- The use of digital technology as a tool to enhance the creative experience in participatory and performance.
- A commitment to intergenerational working.
- Generation of a sense of renewal, ownership, community, self-confidence and empowerment which we believe makes a significant contribution to the health and well-being of participants.

#### **Impact measurement**

Previous external evaluation of Moving Memory's work noted that participants improve on all 5 recognised measures of well-being: "connectivity", "being with others", "being active", "noticing things", "maintaining learning" and "giving" as well as experiencing increased creative expression. Our performance work aims to change perceptions of older people. We undertake monitoring to continue to measure our work against these outcomes. Wherever resources allow, formal evaluation is embedded into projects. We regularly consider the extent to which our activities are delivering public benefit and moving us towards achieving our vision.

## The Moving Memory Dance Theatre Company (a company limited by guarantee)

### Report of the Trustees For the Year Ended 30th June 2018

#### Activities and achievements of the year

##### Digital Doris



A substantial part of the year's activities were related to the continuing delivery of the Digital Doris project - made possible with support from The Baring Foundation and Nominet Trust's Digital Arts and Creative Ageing programme, Kent County Council and University of Kent.

A key part of the company's practice from its inception has been the use of digital technology as a tool to enhance the creative experience. During early projects, the company used recorded spoken word and digital images to enhance performances and, in seeking to increase the sophistication of their techniques, they began working with technical partner, Butch Auntie. Over several years, Moving Memory and Butch Auntie devised and built a digital kit - 'Doris' - consisting of a projector and lap-top with Resolume software which proved invaluable for performances and was a very useful tool in participatory work. The kit uses digital projections to transform spaces - especially care settings which can often be institutional and dull - into creative places for people to play and dance. It supports company members to deliver workshops by projecting demonstrations of warm-ups and improvisational exercises, acting as an aide memoire, and giving participants an extra reference in relation to the movement activity.

The Digital Doris project enabled us to undertake an iterative development process involving core company members, Butch Auntie and associate artists, Bob Karper and Sarah Pickthall. The project aimed to explore technical possibilities, including creating a more interactive environment. Usability, accessibility and the application of the technology to supporting people to explore their own creativity were at the heart of the work and through the year we tested our developments with our target groups in a range of contexts. These included:

- Workshop with residents and staff at Connors House care home (20 July 2017).
- Showcase aimed at professionals working with older people at University of Kent (14 September 2017).
- Open workshops for active older people (tasters on 2 September and 8 October 2017 and a series of four in January 2018).
- Workshops at "Local government - the arts and older people" Nottingham (5 September 17)
- Workshop and performance at People Dancing's international conference, Glasgow (3 - 5 October 17).
- Incorporating developments into other projects – Moving Minds and Beside the Sea (see below).

The impact of the work on participants was evaluated by independent researcher, Ian Farr (University of Kent). His report (available on our website) concludes:

*"The Moving Memory dance workshops, using Digital Doris, offer an alternative to other forms of physical activity, which is non-prescriptive, creative, and auto-biographical. Ultimately the development of positive social identity, self-concept, and quality of life is evident."*

## The Moving Memory Dance Theatre Company (a company limited by guarantee)

### Report of the Trustees For the Year Ended 30th June 2018

The project has resulted in developments that mean that our own outreach team are better able to deliver our participatory work and we have a practical way (digital kit and training) of enabling others to learn how to run their own Moving Well workshops. We also established important new relationships with partners in Hertfordshire and Nottingham which are coming to fruition with new projects in 2019. We remain committed to continuing our digital development as an important part of our practice. A full report on Digital Doris is available separately.

#### Beside the Sea

Following up on an earlier project, Moving Memory worked with the Sunshine Saturdays intergenerational group at Age UK Thanet (a group bringing young people aged from 8 to 19 years, up to 25 if they have additional needs, together with older people aged 50+ including those living with early stage dementias). Funding from the Big Lottery's Award's for All programme enabled the two groups to work together to develop a six-week project using movement, music, spoken word and projections to creatively explore the way the sea features in the identity of their local community.

The content and way the project was structured was devised in response to the interests of group members through conversations between Rachel Jackson (Age UK Thanet), who manages Sunshine Saturdays, and Sian Stevenson (Moving Memory Creative Director).

An average of 40 members attended each of the five sessions and were involved in gathering anecdotes, stories, photographs, music, dances and memorabilia representing participants' feelings about the sea. Some participants were involved in the "research" phase, interviewing other members of the group and collecting items, others were involved in making their own art, craft and movement inspired by the conversations and collections. The project culminated in a sharing event, where all aspects were presented. A film of the project was made and later circulated widely within the local community (available on the Moving Memory website). Rachel Jackson said:



*"Moving Memory offered our participants a unique opportunity to fully participate, meeting their own level of need as individuals and yet allowing them the opportunity to be part of something so much bigger. Such positive engagement offered all participants an uplifting experience that enhanced their emotional and social wellbeing, not only helping them to blossom as individuals but also binding them as a group, spreading this freedom of friendship and trust in to their local community."*

**The Moving Memory Dance Theatre Company (a company limited by guarantee)**

**Report of the Trustees  
For the Year Ended 30th June 2018**

**Moving Minds**

Moving Memory worked with a group of people with lived experience of mental health issues in Chatham in 2017 which resulted in the establishment of the Moving Minds group. Between February and March 2018, the two groups came together again with Moving Memory providing training and remote support for the group leaders. As a result the group continues to thrive, now running independently of Moving Memory. Linda, one of the group leaders, reflected on the experience:

*“On the first day I met Sian and the other ladies of Moving Memory Dance Theatre Company and was told what they do and what they are about. We formed a circle and began the session, it was exercise/ mindfulness and we all chose a movement which we made into a dance, it was fun and we had a few laughs along the way. I was pleasantly surprised it felt friendly and relaxed, which is good for me with having to cope with my anxiety but because of how it was done I wasn’t put under pressure, it was still within my comfort zone. On the second week I was really starting to enjoy it, I thought to myself it doesn’t hurt to join in, at least I was meeting new people and getting fit and having a few laughs as well. Sian and her team of ladies was very welcoming and seemed to make what we were doing fun and enjoyable without making it pushy.*

*There was a structure but Sian had explained that we only do what we want to do or are able to do, so for me, that relaxed me so that I could continue to join in, I was very surprised with myself with how much I actually did enjoy it and that my anxiety wasn’t stopping me. The exercises were gentle and we were deciding on movements to form a dance sequence so we were all involved in that and it started to take shape, this is when I realised how much I was enjoying it.*

*I had always liked dance but had not ever been able to do anything with it.*

*After six weeks we all made some new friends and learned about each other and ended up making a video, this was to explain what it is like to experience mental health issues.*



*As a treat for being involved in Moving Memory, we were invited to one of the company’s theatre shows, I found it inspiring, the ladies were dressed in lovely dresses, and with the music and the fantastic projection it took you on a journey into real experiences in people lives, these women were reliving thoughts and feeling in a way that was really brought to life through movement/music and digital art, I was mesmerized by it.*

*When the sessions had finished, my friend Tim and I did some training to enable us to facilitate our own group.*

*Now months later Tim and I teach our Moving Minds group along with Alice who is our Audio-Visual technician, we collaborate which makes Moving Minds work.”*

A report evaluating the project was written by associate artist and core member, Jayne Thompson, and is available on the company’s website.

## The Moving Memory Dance Theatre Company (a company limited by guarantee)

### Report of the Trustees For the Year Ended 30th June 2018

#### Still Stomping

In April, we were delighted to be notified of the success of a partnership application, led by Gulbenkian, Canterbury with Kent County Council, to Arts Council England / The Baring Foundation's Celebrating Age fund. This project – Still Stomping - involves a substantial programme of work for Moving Memory for the next two years.

The first phase of this programme began in May and June with Moving Well workshops, workshops with Art 31 introducing young people to the company and rehearsals for a new piece, Start Stomping. (Start Stomping involved a company of 25 people including the core company, young people and active older people and was completed and performed in August and September 2018.)

#### Moving Well Workshops

The company ran a number of open Moving Well workshops through the year as part of the Digital Doris and Start Stomping projects. We were delighted to welcome back a number of returning participants who have gone on in to be involved in making performance and training.

The company was also commissioned by Ideas Test (the organisation in Swale and Medway empowering people to live more creative lives) to deliver two workshops in Sittingbourne for their Young at Heart group.

One participant commented:

*I came to the sessions because I wanted to find out if I could still dance, and to my joy I discovered I can! It has rekindled my creativity, made me more active generally and reminded me of my love of dance and movement. I don't want to lose this again. I feel comfortable with people in my own age group - it is a warm and generous environment. Thank you*





## The Moving Memory Dance Theatre Company (a company limited by guarantee)

### Report of the Trustees For the Year Ended 30th June 2018

#### Performances

The company took *Cracking the Crinoline* to People Dancing's international conference in Glasgow (Oct 17), to POW Thanet for International Womens Day (March 18), the Southbank's B(old) Festival (May 18) and to Dancing in the Dockyard, Chatham (June 18).



The emphasis on digital development in the first half of the year meant that we did not complete the making of a new performance piece this year, but the first stages of development of two new pieces were laid:

- We were able to start the process of establishing an intergenerational company and begin making *Start Stomping*.
- An application to Arts Council England for the making of a new piece, *Tipping the Balance*, by the core company was successful and the piece will be on tour in 2018/19.

Promoter feedback on Moving Memory's performances:

*"MM's audience engagement is that rare combination; genuinely meaningful, uproariously entertaining and accessible. Their approach has a suppleness that draws poignant and powerful performances out of their shows, while transporting their audiences whether on the street or the stage.*

#### Governance and profile

Moving Memory Dance Theatre achieved charitable status in January 2018. The trustees are committed to fulfilling the expectations and legal responsibilities required by the Charity Commission and have been diligent throughout the year in considering and implementing appropriate policies and working practices. This status led to the development of a fundraising policy and strategy and the introduction of an online donation system (BT Donate).

New legal requirements (GDPR) around data protection and privacy were considered in detail and a new policy and systems introduced. The company were delighted to be featured in two national magazines – *animated*, the magazine of People Dancing (national organization for community dance) and *Yours!* national women's fortnightly.

**The Moving Memory Dance Theatre Company (a company limited by guarantee)**

**Report of the Trustees  
For the Year Ended 30th June 2018**

**Calendar of public activities 1 July 2017 – 30 June 2018**

2017	
July	Workshop at Connors House, residential care home. Coming of Age exhibition – photographs of the company at Nucleus Arts, Gravesend. Article about the company in animated (national community dance sector magazine).
September	Open Moving Well workshop at University of Kent. Two workshops for professionals attending Local Government, the Arts and Older People, Nottingham. Showcase at University of Kent.
October	Performance and workshop at People Dancing international conference, Glasgow. Open Moving Well workshop at University of Kent. Workshop in Sittingbourne for Ideas Test. Image of the company used for national Age of Creativity Festival.
November	Beside the Sea – a six-week project with the Sunshine Saturdays group at Age UK Thanet. Article in Yours national womens magazine.
2018	
January	Workshop in Sittingbourne for Ideas Test. 4 open Moving Well workshops at University of Kent.
February	Moving Minds – 7 leader training sessions (to April).
March	Performances at POW Thanet for International Womens Day.
April	End of Digital Doris funding. Success announced of application to Celebrating Age fund.
May	Moving Well workshops begin in Faversham and continue to July. Workshops with Art 31 introducing young people to the company. Cracking the Crinoline gatecrash of B(old) at South Bank. Success announced of application to Arts Council England’s National Lottery Projects fund to make a new show, Tipping the Balance.
June	Cracking the Crinoline performed at Dancing at the Dockyard.
	Began making Start Stomping.
<p>We performed to an estimated 1200 people (slightly less than the previous year as our emphasis this year has largely been on technical and organisational development). We delivered 28 participatory sessions, engaging with 160 individuals who made a total of 534 attendances.</p> <p>Our online engagement grew with increases in our Facebook followers (from 221 to 271), Twitter (from 772 to 1672) and newsletter subscribers (from 432 to 524). We average a 50% open rate for our e-newsletters. As an example of our online engagement, in June 2018, our Facebook page reached 785 people, with 411 post engagements and 260 video views.</p>	

**The Moving Memory Dance Theatre Company (a company limited by guarantee)**

**Report of the Trustees  
For the Year Ended 30th June 2018**

**How we achieved the goals we set ourselves**

<b>Goal</b>	<b>Achieved in 2017/18</b>	<b>Progressing in 2018/19</b>
Develop a unique Moving Memory training package for non-arts professionals, incorporating Doris, online lessons, masterclasses, support from the company and other elements.	Core materials have been developed, tested and are ready for use.	Select a suitable independent platform for our online materials.
Further experiment with the possibilities for Vera and create a prototype.	Vera as a separate entity was explored and tested but is not being pursued.	Aspects of interactivity are being incorporated into Doris. Research into interactive possibilities programme of work
Develop a new pop-up piece, Willie's Last Waltz, for performance in public spaces and care settings in Spring / Summer 2018.	Work began on a new piece – renamed Tipping the Balance - and funding obtained (ACE National Lottery Projects grant) but completion and tour delayed due to other priorities.	Tipping the Balance will be completed and toured during Winter 2018 and Spring 2019
Continue to respond to commissions for participatory work.	We responded to Moving Minds, POW, Ideas Test and Medway Council.	
Establish an ongoing, self-managing Moving Well group in East Kent.	Taster workshops in Sept/Oct 2017 were followed by a series of four workshops in Faversham in January 2018 and a further 10 workshops in May/June/July. A core cohort of participants have also begun training to become workshop leaders.	Trainees to complete training and lead workshops independently.
Charitable status.	Achieved January 2018	
Put our fundraising strategy into effect.	Grant applications made on an ongoing basis. Individual donations systems established.	
Strengthen organisational and financial planning and recording	Compliance with charity governance established. Improved budgeting for projects and organization.	Continue to ensure charity governance demands are fulfilled. Introduction of Quickbooks to support financial systems.
Continue to build our national and international profile and networks	New relationships made in Herts and Notts	Projects with partners coming to fruition.

**The Moving Memory Dance Theatre Company (a company limited by guarantee)**

**Report of the Trustees  
For the Year Ended 30th June 2018**

<b>Goals for 2018/19</b>		
Continue to develop training programme		
Continue to explore interactivity		
Complete and tour Tipping the Balance		
Complete Start Stomping intergenerational project		
Deliver Love Grows participatory work		
Support an independent Moving Well group		
Continue to respond to commissions		
Continue organisational and financial development to consolidate the stability of the organisation		

**The Moving Memory Dance Theatre Company (a company limited by guarantee)**

**Report of the Trustees  
For the Year Ended 30th June 2018**

**Risks**

The charity does not have any long-term commitments that pose significant financial risk. The Trustees work with the Development Director to monitor individual projects against budgets and review all financial matters, identifying any financial risk, at quarterly board meetings. The Trustees seek to develop multiple income streams including grants, fees, ticket sales and commissions which will allow the charity to flourish in achieving its vision.

The Trustees are committed to ensuring good governance across the whole organization to ensure that all areas of potential risk are regularly reviewed and mitigation strategies are in place. They recognise that this commitment has a financial cost and appeal to funders to also recognise the importance of this activity in successfully delivering the most effective public benefit of the charity.

**Note on reserves**

The charity is currently project funded and therefore not in a position to accrue reserves. However, a fundraising strategy is in place which aims to ensure the security of the charity in the long-term, with the expectation that reserves sufficient to cover six months activity will be needed.

**Thanks**

The Trustees would like to take this opportunity to say an enormous thank you to everyone who has supported the success of the company this year. Special thanks to:

**Core Company members:** Wendy Asprey; Glyn Burnett; Ginette Casey; Jane May; Jayne Thompson; Valerie Sanders

**Contributing artists:** Pete Wallace and Graham Reeves (Butch Auntie); Bob Karper; Sarah Pickthall; Matt Wilson; John Worthington; Thomas Blake; Ian Farr; So Agency

**Partners:** Ideas Test; Gulbenkian; HeART; POW; Connor's House; Age UK Thanet

**Funders:** Arts Council England; The Baring Foundation; Kent County Council; National Lottery; Nominet Trust; University of Kent

We would also like to express our sincere condolences to the family of founding member, Estelle Gratus, who died in September 2017.

**The Moving Memory Dance Theatre Company (a company limited by guarantee)**

**Report of the Trustees  
For the Year Ended 30th June 2018**

**FINANCIAL POSITION**

The statement of Financial Activities shows net incoming resources of £3,019 (2017: (£575)).

At 30th June 2018 the total funds of the charity totalled £6,947 (2017: £3,928) comprising restricted and unrestricted funds of £376 and £6,571 (2017: £NIL and £3,928) respectively.

**Trustees' responsibilities statement**

The Trustees (who are also directors of Moving Memory Dance Theatre Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ON BEHALF OF THE BOARD:**

Mr John Baldock – Chairman – Trustee

Ms Pamela Hardiman - Trustee

Date: 12<sup>th</sup> December 2018

Date: 12<sup>th</sup> December 2018

**The Moving Memory Dance Theatre Company (a company limited by guarantee)**  
**Independent Examiner's report to the Trustees**  
**For the Year Ended 30th June 2018**

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 30 June 2018.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

**Responsibilities and basis of report**

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's statement**

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. The accounts have been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Suzanne J Leitch*

Dated: 12<sup>th</sup> December 2018

Sue Leitch FCA FMAAT - Bay Tree Accountancy

The Moving Memory Dance Theatre Company (a company limited by guarantee)

Statement of Financial Activities  
For the Year Ended 30th June 2018

			30/06/18	30/06/17
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
<b>Notes</b>				
<b>INCOMING RESOURCES</b>				
Charitable Income	6,974	-	6,974	58,221
Donations & Grants	-	69,831	69,831	-
<b>Total incoming resources</b>	<b>6,974</b>	<b>69,831</b>	<b>76,805</b>	<b>58,221</b>
<b>RESOURCES EXPENDED</b>				
<b>Cost of generating funds</b>				
Charitable activities	204	64,275	64,479	51,591
Governance costs	4,127	5,180	9,307	7,205
<b>Total resources expended</b>	<b>4,331</b>	<b>69,455</b>	<b>73,786</b>	<b>58,796</b>
<b>NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS</b>	<b>2,643</b>	<b>376</b>	<b>3,019</b>	<b>(575)</b>
Transfer between funds	-	-	-	-
<b>NET INCOMING/(OUTGOING) RESOURCES</b>	<b>2,643</b>	<b>376</b>	<b>3,019</b>	<b>(575)</b>
Total funds brought forward	3,928	-	3,928	4,503
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>6,571</b>	<b>376</b>	<b>6,947</b>	<b>3,928</b>

The notes on pages 16 to 19 form part of these financial statements



The Moving Memory Dance Theatre Company (a company limited by guarantee)

Balance Sheet  
As at 30th June 2018

			30/06/18	30/06/17
	Notes	Unrestricted Funds	Restricted Funds	Total Funds
<b>FIXED ASSETS</b>				
Tangible Assets	6	468	9,588	10,056
<b>CURRENT ASSETS</b>				
Cash at Bank and in Hand		6,703	14,788	21,491
Debtors		250	-	250
		<u>6,953</u>	<u>14,788</u>	<u>21,741</u>
<b>CREDITORS</b>				
Amounts falling due within one year	8	(850)	(24,000)	(24,850)
		<u>6,103</u>	<u>(9,212)</u>	<u>(3,109)</u>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>				
		<u>6,571</u>	<u>376</u>	<u>6,947</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>				
		<u><u>6,571</u></u>	<u><u>376</u></u>	<u><u>6,947</u></u>
<b>NET ASSETS</b>				
<b>FUNDS</b>				
Unrestricted Funds:				
General Fund	9		6,571	3,928
Restricted Funds	9		376	-
			<u><u>6,947</u></u>	<u><u>3,928</u></u>

The financial statements were approved by the Board of Trustees on 12<sup>th</sup> December 2018 and were signed on its behalf by:

Mr John Baldock – Chairman – Trustee

Ms Pamela Hardiman - Trustee

The notes on pages 16 to 19 form part of these financial statements

## The Moving Memory Dance Theatre Company (a company limited by guarantee)

### Notes to the Financial Statement For the Year Ended 30th June 2018

#### 1 ACCOUNTING POLICIES

##### 1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The activities of Moving Memory Dance Theatre Company achieved charitable status with effect from 3 January 2018. The change in status has been accounted for in accordance with the principles of merger accounting. Thus the opening balances of the charity as at 1 July 2017 are in fact the closing balances shown in the financial statements of the limited company for the year ended 30 June 2017. To aid understanding of the charity's activities and the financial position memorandum, comparative figures have been included which represent the financial statements of the limited company for the year ended 30 June 2017.

Moving Memory Dance Theatre Company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### 1.2 Company Status

The charity is a company limited by guarantee. The members of the company are the Trustees named on Page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

##### 1.3 Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### 1.4 Incoming Resources

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

##### 1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

*All expenditure is inclusive of irrecoverable VAT.*

**The Moving Memory Dance Theatre Company (a company limited by guarantee)**  
**Notes to the Financial Statement**  
**For the Year Ended 30th June 2018**

**1.6 Tangible fixed assets**

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer equipment - 25% reducing balance

The carrying values of tangible fixed assets are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable.

**1.7 Interest**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

**1.8 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

**2 Company Information**

Moving Memory Dance Theatre Company is a company limited by guarantee in England and Wales. The address of the registered office is Creek Creative Studio Z210, 1 Abbey Street, Faversham, Kent. ME13 7BE. Details of the principal activities are included in the Trustees' Report.

**3 TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30th June 2018.

**Trustees' Expenses**

There were no trustees' expenses reimbursed for the year ended 30th June 2018.

**4 Net income/(expenditure)**

This is stated after charging:

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Depreciation of tangible fixed assets:		
- owned by the charity	3,352	2,208
Independent examiner's fees	850	375

The Moving Memory Dance Theatre Company (a company limited by guarantee)

Notes to the Financial Statement  
For the Year Ended 30th June 2018

5 Income from donations and grants

	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £
Donations	-	6,974	8,774
Grants	69,831	-	69,831
	<u>69,831</u>	<u>6,974</u>	<u>76,805</u>

6 Tangible Fixed Assets

	Computer Equipment £
Cost	
At 01/07/2017	9,478
Additions	6,784
At 30/06/2018	<u>16,262</u>
Depreciation	
At 01/07/2017	2,854
Charge for year	3,352
At 30/06/2018	<u>6,206</u>
Net Book Value	
At 30/06/2018	<u>10,056</u>
At 30/06/2017	<u>6,624</u>

7 Grants & Donations

The charity is thankful to all of the individuals and organisations that donate money and would particularly like to recognise the following major donors.

	£
National Lottery Projects via Arts Council England	9,000
Arts Council England and The Baring Foundation (Celebrating Age programme)	12,872
Kent County Council	5,200
Nominet Trust and The Baring Foundation (Digital Arts and Creative Ageing	44,945
National Lottery Awards for All	6,950

The Moving Memory Dance Theatre Company (a company limited by guarantee)

Notes to the Financial Statement  
For the Year Ended 30th June 2018

8 Creditors: Amounts falling due within one year

	30/06/2018
	£
Accruals	850
Funding in Advance	24,000
	<u>24,850</u>

9 Statement of funds

	At 01/07/17	Net movement in funds	At 30/06/2018
	£	£	£
<b>Unrestricted Funds</b>			
General fund	3,928	2,643	6,571
<b>Restricted Funds</b>			
Digital Doris	-	36	36
Still Stomping	-	196	196
Beside the Sea	-	-	-
Impact Case Study	-	-	-
Showcase	-	-	-
Tipping the Balance	-	144	144
	<u>-</u>	<u>376</u>	<u>376</u>
<b>Total Funds</b>	<u>3,928</u>	<u>3,019</u>	<u>6,947</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Transfer between funds	Movement in funds
	£	£	£	£
<b>Unrestricted Funds</b>				
General fund	6,974	(4,331)	-	2,643
<b>Restricted Funds</b>				
Digital Doris	48,131	(48,095)	-	36
Still Stomping	10,250	(10,054)	-	196
Beside the Sea	6,950	(6,950)	-	-
Impact Case Study	2,000	(2,000)	-	-
Showcase	2,000	(2,000)	-	-
Tipping the Balance	500	(356)	-	144
	<u>69,831</u>	<u>(69,455)</u>	<u>-</u>	<u>376</u>
<b>Total Funds</b>	<u>76,805</u>	<u>(73,786)</u>	<u>-</u>	<u>3,019</u>

The Moving Memory Dance Theatre Company (a company limited by guarantee)

Detailed Statement of Financial Activities  
For the Year Ended 30th June 2018

	30/06/2018	30/06/2017
	£	£
<b>INCOMING RESOURCES</b>		
<b>Charitable Income</b>		
Donations, Grants & Other Charitable Income	76,805	58,221
<b>Total incoming resources</b>	<u>76,805</u>	<u>58,221</u>
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
Artist Fees	40,498	35,884
Administrator's Fee	13,231	-
Artist Miscellaneous Expenses	3,999	3,806
Production Expense	4,342	7,253
Costume Expense	2,229	4,647
Room Hire	180	-
	<u>64,479</u>	<u>51,590</u>
<b>Governance costs</b>		
Advertising	1,966	1,400
Insurance	443	87
Equipment Hire	876	470
Telephone & Internet	700	1,476
Travel Expenses	406	639
Professional Fees	888	335
Subscriptions & Memberships	275	-
Printing, Postage & Stationery	54	6
Depreciation	3,352	2,208
Bank charges	7	2
Sundry expenses	340	583
	<u>9,307</u>	<u>7,206</u>
<b>Total resources expended</b>	<u>73,786</u>	<u>58,796</u>
<b>Net income/(expenditure)</b>	<u>3,019</u>	<u>(575)</u>

This page does not form part of the statutory financial statements